

MEETING #9 February 25

At a Workshop Meeting of the Madison Board of Supervisors on February 25, 2010 at 2:00 p.m. in the Thrift Road Complex:

PRESENT: Eddie Dean, Chairman
James L. Arrington, Vice-Chairman
J. Dave Allen, Member
Jerry J. Butler, Member
Pete J. Elliott, Member
Lisa Robertson, County Administrator
Teresa Miller, Finance Director

ABSENT: V. R. Shackelford, III, County Attorney

Chairman, Eddie Dean called the meeting to order and noted the presence of a quorum.

Proposed Budget:

Lisa Robertson, County Administrator, and Teresa Miller, Finance Director, reviewed, with the Madison County Board of Supervisors, a list of changes that the Board had made to the draft budget during the three (3) Budget Workshop Sessions, along with a “Budget-AT-A-Glance” summary sheet showing the revenues/expenditures resulting from the Board’s changes.

The Madison County Board of Supervisors confirmed that the documents accurately reflected their work.

The Madison County Board of Supervisors then reviewed a draft press release prepared by V. R. Shackelford, III, County Attorney, and suggested several changes to be incorporated to the draft.

Courthouse Project:

Lisa Robertson, County Administrator, reviewed, with the Madison County Board of Supervisors, a written “Schedule Update” prepared by Warren Flynn Construction Co., Inc. The contractor indicated that, due to adverse weather conditions completion of the Project will be delayed and they will not have the building ready for occupancy by the County in April, as previously planned.

Lisa Robertson, County Administrator, also stated that discussions will take place among the County, the Architect and the Contractor to determine whether the Contractor’s request for an extension of time is reasonable; she also requested the Board

to consider making a supplemental appropriation of \$350,000 to the Capital Improvements Fund, in order to keep sufficient money in the Fund to cover ongoing monthly payments for the Project.

Youth Sports (Donation of Funding for Baseball Fields Improvements):

At the February Regular Meeting of the Madison County Board of Supervisors, Ron Houser addressed the Board during its public comment period and stated that the baseball and softball groups have raised a substantial amount of money that they would like to use to install backstops and fencing on two (2) baseball fields at Hoover Ridge, and also stated the sports group would need the County's permission to move forward with the installation of improvements on real (County) property.

The Madison County Board of Supervisors discussed this request.

Jerry J. Butler indicated that he is in favor of granting this permission so long as the County will not be required to provide any funding, to which Pete J. Elliott concurred.

J. Dave Allen indicated his support of granting permission, as well.

James L. Arrington indicated that the Board should require the sports groups to submit plans showing exactly where the improvements would be located.

Pete J. Elliott pointed out that the location of the ball fields has already been laid out.

James L. Arrington stated that if that is the case, the Board should simply condition their approval on having the Director of Facilities provide oversight to ensure the proper location of any improvements installed.

FINANCE COMMITTEE (RECOMMENDATION):

J. Dave Allen requested the Madison County Board of Supervisors allow the Chairman of the Finance Committee to address them regarding the Finance Committee's recommendation that the Board of Supervisors consider enactment of a Transient Occupancy Tax.

Bill Price, Chairman of the Finance Committee, presented a letter from the Finance Committee urging the Board to move forward with the implementation of a Transient Occupancy Tax. The Finance Committee notes that this is a potential source of revenue that would be paid overwhelmingly by non-residents of the County and expressed their disappointment that the Madison County Board of Supervisors had not

followed through with confirming to state legislators that the Board wished them to seek legislation on the County's behalf authorizing the imposition of a 5% transient occupancy tax.

By consensus, the Madison County Board of Supervisors directed Lisa Robertson, County Administrator, to consult V. R. Shackelford, III, County Attorney, as to what steps the Board would need to take in order to implement a transient occupancy tax.

The Madison County Board of Supervisors agreed by consensus that in light of the severe weather we have experienced this winter, it is necessary to establish a standing "continuance policy" which specifies what will happen if the Board is unable to convene a regular meeting due to adverse weather or other hazardous conditions. This continuance policy is a matter that the Board should take up from now on at its annual organizational meeting, but in the meantime it would be prudent to establish a policy applicable to the remaining calendar year. The language of the policy should follow the language set forth in state enabling legislation (Virginia Code 15.2-1416).

Lisa Robertson, County Administrator, advised the Madison County Board of Supervisors that the Senior Center is proposing to locate a small storage building on the site of their new location in the James Building. Previously, by consensus, the Board had confirmed that no zoning or building permit fees should be charged to the Senior Center due to the Center's status as an organization that is already funded by the County; however, she advised that the County's Site Plan Ordinance requires a site plan for even a small storage building of this size, and that the Senior Center would be required to obtain approval from the Virginia Department of Transportation and the Madison Health Department (in connection with a site plan) and would need to expend funds for the professional fees necessary for preparation of a site plan.

Lisa Robertson, County Administrator noted that if the Board would waive the requirements established by the Virginia Department of Transportation for the site plan, the County's own requirements as to what constitutes a "site plan" are less strict and approval could be obtained without the Senior Center needing to hire a professional to prepare a site plan.

Pete J. Elliott stated that, in his opinion, this is a case in which the Board should waive the requirement of a site plan altogether.

Chairman, Eddie Dean concurred with the aforementioned statement and stated that, in his opinion, the County should review its Site Plan Ordinance to determine whether there is any reason for requiring site plan approval for any sheds of this type.

Pete J. Elliott made a motion to establish a standing continuance policy for the Board, as follows: *“If the Chairman finds that weather or other conditions are such that it is hazardous for members to attend a meeting, the chairman may continue the meeting to the next business day. The chairman’s finding shall be communicated to the other members and to the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement will be required.”*

After discussion, on motion of J. Dave Allen, seconded by Jerry J. Butler, the Board voted to approve a supplemental appropriation to the Capital Improvements Fund for expenditure(s) on the Courthouse Project, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
J. Dave Allen	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye

After discussion, on motion of Pete J. Elliott, seconded by Jerry J. Butler, the Board voted to waive the requirement of a site plan for the (Madison) Senior Center’s proposed storage building, including all related fees, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
J. Dave Allen	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye

After discussion, on motion of J. Dave Allen, seconded by James L. Arrington, the Board voted to authorize permission to the County’s Youth Sports Organization to install improvements on County property located at Hoover Ridge (consisting of backstops and fencing) in accordance with the established layout of the baseball fields and subject to the oversight of the County’s Director of Facilities, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye

J. Dave Allen	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye

Chairman, Eddie Dean noted that he will be out of town during the period of March 19, 2010 through March 28, 2010; therefore, he will miss the Board's next Workshop Meeting scheduled for Thursday, March 25, 2010.

James L. Arrington advised that he will be out of town and will miss the Board's Regular Meeting scheduled for Tuesday, March 9, 2010.

With no further action being required by the Board, on motion of Jerry J. Butler, seconded by J. Dave Allen, Chairman, Eddie Dean adjourned the meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
J. Dave Allen	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye

Date: March 4, 2010